

CREATE



in the **WORLD**

TAKE ACTION

Rotary
District 5100



CREATE HOPE
in the **WORLD**



District Grant Qualifications and Stewardship

**Nancy Docekal, Danette LaChapelle, Christine Huot, Mike
Stone, Cheree Nygard, and Kathleen Jordan**

The Rotary Foundation

Thomas “Tom” Crozier, Chair



- **District Grant Committee:**
 - Chief Grant Officer, Kathleen Jordan
 - District Grant Chair, Nancy Docekal
 - Document Retention Chair, Danette LaChapelle
 - Stewardship Chair, PDG Ed Gronke
 - Member, Christine Huot
 - Member, Mike Stone
 - Member, Cheree Nygard
 - Member, Cindy Jones



Club Qualifications and Application



How Clubs Qualify for District Direct Grants --- DDG Memorandum of Understanding --- MOU

Signed by Club President each year

- Details responsibilities of the club
- Annual training certification
- Standards of funds management

Club Qualifications and Application



How Clubs Qualify for District Direct Grants --- DDG

The Rotary Foundation Goals

Goals are set each year by the Club President

- Rotary Club Central at Rotary.org
- The Rotary Foundation
- Annual Fund fundraising goal



Club Qualifications and Application



How Clubs Qualify for District Direct Grants --- DDG Club Grant Match Requirements

Match Amount List

- Past two years of TRF giving history
- Average \$100 per member or more = 1:1 match
- Average less than \$100 per member = 1:0.5 match
- Verify with District Grant Chair

Club Qualifications and Application



Selecting a Project

Brainstorming, ask community members, contact local organizations

Rotary International Focus Areas

- Peace or conflict prevention and resolution
- Disease prevention and treatment
- Water and sanitation
- Maternal and child health
- Basic education and literacy
- Economic and community development
- Supporting the environment



Club Qualifications and Application



Selecting a Project

Collect the information you need for the online grant application

Project Details

- Scope or description
- Potential partners
- Cost estimate
- Timeline – start and end dates
- Rotarian involvement - hands on



Club Qualifications and Application



Selecting a Project

Ensuring a meaningful project for Rotarians and the community

Rotarian Involvement

- Skills of club members
- Interest of club members
- Identify project leaders
- Fit with other project commitments
- Rotarian involvement - estimate hours

Club Qualifications and Application



Preparing and Submitting a Grant Application

How do we start?

District and Club Data Base - DaCdb

- DaCdb.com
- Login with your email and password
- Select "Club" tab
- Select "Grant" tab
- Select "Club Grants View" on side bar
- Select "Org Year" --- 2022-2023



Club Qualifications and Application



Preparing and Submitting a Grant Application

Enter your project information in the online fillable format

Required Information

- Begin with Project Name
- Complete information in each field in the form § Income and Expenses must match
- Seriously consider start and end dates
- Save information after each section
- When complete, select submit grant for approval



Club Qualifications and Application



Preparing and Submitting a Grant Application

Club grant approval process

Approval Steps

- Enter the appropriate club members in grant application
- #1 - Submitted Grant for Club Approval
- #2 – President-Elect’s electronic signature
- #3 – President’s electronic signature
- Submit for District approval
- Do not begin the project until you receive written District approval



Club Qualifications and Application



Preparing and Submitting a Grant Application

District grant review and approval process

Review and Approval

- District Grant Chair reviews club grant application
- Clarification requests of club as needed
- District Grant Committee members review club grant application
- District Grant Chair approves grant application
- District Chief Grant Officer approves grant application
- Allow a minimum of two weeks for review and approval
- Club is notified in writing by the District Grant Chair



Club Qualifications and Application



References:

Rotary District 5100 Grant Handbook 2023-2024

- Paper copy available to attendees
- Digital copy available on D5100 website in June

District 5100 Training

- Digital slides available on D5100 website in June
- Handouts available on D5100 website in June



Club Qualifications and Application



Questions?



CREATE



in the **WORLD**

TAKE ACTION



Rotary District 5100 Grant Training



**Nancy Docekal, Danette
LaChappelle, Christine Huot, Mike
Stone, Cherie Nygard, and
Kathleen Jordan**

Evaluation and Feedback

Your feedback is important to help the Learning and Development Committee better serve you. You will receive an evaluation request by email.

Thank you

